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**Caddie Shack Room Reservation Form**

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alt Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Needed \_\_\_\_-\_\_\_\_-\_\_\_\_ S M T W Th F S Time: From \_\_\_\_\_\_-\_\_\_\_\_\_

Type of Activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # of Guests \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Room Requested\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Rental Charge $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit Received ($100): \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ] Cash [ ] Check [ ] Credit Card

Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Room Charge Received: \_\_\_\_\_\_\_\_ [ ] Cash [ ] Check [ ] Credit Card

Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have read and acknowledge the Caddie Shack Room Reservation Form and Use Policies:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_

Club Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

# Caddie Shack Room Reservation

The Caddie Shack Sports Bar is a perfect setting for parties of all sizes. The Caddie Shack can be used year-round. You may rent the back porch area for $100/hour, the game room for $75/hour, or the outdoor deck for $50/hour. For bigger parties, you may rent the bar area and the back porch area for $150/hour or all three areas for $175/hour (all rates 2 hour minimum). All the areas have televisions with DIRECTV and every sports channel available, and inhouse speakers for Sirius/XM and/or the jukebox. Additionally, there is a walk-up window to order beer/wine, snacks, and soft drinks. The bar will be staffed for your party and there is a men’s and women’s restroom available.

**CADDIE SHACK USE POLICIES**

1. To request a Caddie Shack room reservation, please call Stephanie Niccum at 512-267-2768 ext. 9 for availability. **The reservation will not be confirmed until this form and, a minimum, $100 deposit** **is received.**
2. Reservations for the upcoming calendar year may be scheduled starting on January 1st of that year.
3. Cancellation notification must be received within 7 days prior to the scheduled event for a full refund. **A “no show” for an event will forfeit the deposit**.
4. Multi-day events will be handled on a case-by-case basis.
5. Requests for multiple events in a day will be reviewed and handled on a case-by-case basis.
6. Requests for activities that involve a paid entry, or a paid instructor, will be handled on a case-by-case basis. Decisions will be made by the Board of Directors.
7. It is expected that the Caddie Shack Sports Bar will be left **as it was when you arrived**, with all chairs and tables replaced where they were. You must **CLEAN UP IMMEDIATELY FOLLOWING THE EVENT**. All trash/garbage bagged, and all personal items removed. The Caddie Shack, and Point Venture Golf Club, are not responsible for lost or stolen items.
8. User is financially responsible for all damages caused to the Caddie Shack or its content.
9. User will be billed at a rate of $50/hr. if additional cleaning is required.
10. The User may hire their own band; however, there is a $150 set up fee for the sound system.
11. Party Guests are encouraged to purchase all food through our food truck vendor.
12. Any additional details, and/or Responsible parties, are listed below:

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Stephanie Niccum

Director of Sales

Point Venture Golf Club/Caddie Shack Sports Bar